

# **PREAPPLICATION CHECKLIST**

Following are items for consideration during Preapplication meetings with applicant:

## **A. Scope of the proposed project**

1. Project type: description of project
2. Use: crossing, road construction, pipeline, etc.
3. Size: amount of Reclamation land/waters requested
4. Are any other Federal agency lands (Forest Service, BLM, etc.) involved?  
Are any other Federal agencies involved (FERC, USCOE, etc.)?
5. Project location: vicinity map identifying location (township, range, section)
6. Duration of use: perpetual, temporary
7. Construction of facilities (telecommunication, pipelines, intake/outtake structures)

## **B. Compliance with Land Use Planning**

1. Does proposed project conform to administration of the land and water resources?
2. Special Management Area/Area of Critical Environmental Concern – does proposed project conflict with any “special” designation areas?

## **C. Potential for Controversy/Public Meetings**

1. Identify any potential controversial issues

## **D. Level of Environmental Analysis**

1. CX, DNA, EA, EIS
2. Special studies required (T&E species, cultural resources, etc.)
3. National Environmental Policy Act

## **E. Timeframes**

1. Applicant – Complete application and supplemental information, maps, plans, legal descriptions, etc.
2. Construction/access start dates
3. Reclamation – Available staff, current work loads

## **F. Financial Considerations**

1. Administrative costs (all direct/indirect costs incurred by Reclamation in reviewing, issuing, and processing land use authorization requests)
2. Value of land use (value of the rights, privileges, and interests granted by Reclamation, as determined by an appraisal)
3. Rental/lease (telecommunication sites, etc.)
4. Potential for Bonding requirements (construction related projects)
5. Documentation of administrative/land appraisals (bills of collections, etc)
6. Deposit fee (\$200)

## **G. Terms and Conditions for Land Use Authorizations**

1. Special conditions or requirements
2. Other authority/concurrence (power transmission, use of existing easements rights, etc.)